



The Lee Wiggins Childcare Centre EXCLUSION OF SICK CHILDREN POLICY AND PROCEDURES

Policy Statement

The Lee Wiggins Childcare Centre (LWCC) is committed to providing a safe and healthy environment for children, families and employees. The LWCC will take every reasonable precaution to prevent the risk of communicable diseases within the Centre.

Purpose

To ensure that all employees are aware of and adhere to the directive established by Toronto Public Health (TPH), regarding the exclusion of sick children at the LWCC.

This policy applies to all employees, students, children and any others persons engaged in business with the LWCC.

Procedures

As required by the *Child Care and Early Years Act*, LWCC must separate children of ill health and contact parents/guardians to take the child home.

When children are ill, childcare employees will ensure the following:

- Ill children are cared for and comforted by employees, while monitoring symptoms.
- Ill children will be separated from other children when possible.
- Symptoms of illness will be recorded in the child's daily record, in a daily log as per the CCEYA and a Symptoms of Ill Health Form will be completed by staff for the child's parents to read and sign.
- The parent/guardian of the ill child will be notified to take them home; or
- If it appears that the child requires immediate medical attention, the child will be taken to the hospital by ambulance and examined by a legally qualified medical practitioner or a nurse registered under the *Health Disciplines Act. R.R.O. 1990, Reg. 262, s. 34 (3)*.

If you suspect a child has symptoms of a reportable communicable disease (refer to list of Common Communicable Diseases), please report these immediately to TPH's Communicable Disease Surveillance Unit (416-392-2489).

When To Exclude

Childcare employees should exclude a sick child when the child has two signs and/or symptoms that are greater than normal, or if the child is unable to participate in regular programming because of illness.

Exclusion Examples

- If a child has diarrhea and a fever that is above normal for that child, then exclusion should occur.
- Child has runny nose, fever, generally not feeling well and parents request the child does not participate in outside activities. Exclusion should occur.



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How To Exclude

When excluding a child, they must be separated by at least 2 metres/6 feet from others. In most childcare Centres, the Coordinator's office will suffice; however, if this is not an accessible space then please separate the ill child from others as best as possible.

Child Returning From Exclusion Due To Illness

Please refer to the Management of Common Communicable Diseases Policy and Procedures.

Policy and Procedure Review

This policy and procedure will be reviewed and signed off by all employees and students prior to commencing employment/unpaid placement at the LWCC and annually thereafter and at any time where a change is made.

Reference(s): Toronto Public Health Guidance Document 2017

Date Approved: January 2017

Effective Date: January 2017

Next Review Date: January 2018